

Job Description

St. Andrews Community Club – Green Team Workers

The St. Andrews Community Club is located at 28 St. Andrews Road in South St. Andrews. The site has an indoor hall and rink area, outdoor green space and St. Andrews School next door for playground equipment, soccer fields and baseball diamonds.

The Green Team position: working under the supervision and direction of the Recreation Manager and the St. Andrews Community Club Board of Directors is responsible for looking after all the green spaces around the facility, including lawn maintenance, baseball diamond grooming, garbage and recycling clean-up, and other maintenance projects around the facility as needed.

DUTIES and RESPONSIBILITIES INCLUDE:

- Cleaning up litter and debris on and around the community club grounds
- Removing garbage and recycling from inside and around the facility to appropriate receptacles
- Grass cutting and trimming, flower planting, and bush and tree trimming
- Baseball diamond grooming and line marking
- Maintaining and ensuring a safe and clean environment for residents and visitors
- Assisting with clean-up and organization of the camp space, including kitchen and bathrooms
- Assisting with hall preparation including table and chair set-ups
- Painting and facility repair as per project requirements
- Performing other duties as assigned, consistent with the job description

QUALIFICATIONS:

- Have the ability to work the entire job duration
- Hold current Emergency First Aid and CPR Certifications (or willing to obtain if required)
- Hold a current clear Criminal Record Check and Child Abuse Registry Check (or willing to obtain if required)
- Post secondary or senior high school, with valid drivers license preferred
- Previous or relevant experience is preferred

OTHER DETAILS AND APPLICATION PROCESS:

Job Duration – 10–11 weeks (between June 17 – August 30, 2024)

Job Hours – 40 hrs/wk

Salary – \$15.40 – \$16.00/hr (dependent on qualifications)

Hours – Mon – Fri 8 am – 4:30 pm

Application closing date – Friday April 12 at 4:30 pm

Email cover letter and resume to: recreation@rmofstandrews.com

Subject line: “St. Andrews CC – Green Team”

We will make every effort to hire the most qualified candidates and we encourage applicants from the following groups to apply, Aboriginal or Metis people, women, visible minorities, or persons with a disability. We wish to thank all applicants for their interest, however, only candidates selected for an interview will be contacted. There are no direct bus routes to this location, so transportation is required to and from work.