



## RURAL MUNICIPALITY OF ST. ANDREWS POLICY AND PROCEDURES MANUAL

|   |  |
|---|--|
| <b>POLICY NAME:</b> Gravel                            | <b>POLICY NUMBER:</b> TRA-06           |
| <b>POLICY MANUAL SECTION:</b> Transportation Services | <b>RESOLUTION NUMBER:</b> 201-2015     |
| <b>DATE ADOPTED:</b> March 24, 2015                   | <b>RESOLUTION DATE:</b> March 24, 2015 |
| <b>REVISION DATE:</b> As Required                     | <b>REVIEW DATE:</b>                    |
| <b>STATUS:</b> Active                                 | <b>NUMBER OF PAGES:</b> 1              |

---

### GRAVEL POLICY

---

#### Purpose

The purpose of this policy is to govern the procurement and distribution of gravel in the Rural Municipality of St. Andrews, including for road maintenance or other construction.

#### Policy-Procurement

- 1) The specification for gravel is to be set by the Municipal Engineer and/or the Director of Operations.
- 2) The Public Works Superintendent or his/her designate shall inspect gravel that is delivered to the Municipality or used by a contractor on a Municipal project, to ensure that it meets the specifications as established in the paragraph above.

#### Policy-Distribution

- 1) The Municipality should incur the cost of gravelling for municipal property only. Private approaches will not be graveled by the Municipality unless work completed by the Municipality has caused a need for gravel.
- 2) Amounts of gravel provided to roadways will be determined by the Public Works Superintendent.
- 3) Planned over-expenditure of the current gravel budget must be approved by a resolution of Council.